



In the name of Allah, Most Gracious, Most Merciful

Committee By-Laws

East Plano Islamic Center (EPIC)



1360 Star Court
Plano, TX, 75074
Website: <http://www.epicmasjid.org>

The following Articles from the EPIC Constitution pertain to Membership and Sub-Committees.



Amendment 4:

This amendment will replace existing “ARTICLE 5: Membership” of the EPIC Constitution.

Ref: http://www.epicmasjid.net/images/policies/epic_constitution.pdf

ARTICLE 5: MEMBERSHIP (Amendment 4)

5.1 EPIC membership is open to all Muslims 18 years of age or above who:

- a) Subscribe to the objectives of EPIC set forth in Article 2
- b) Agree to work under the general guidance of EPIC BOD and the constitutional framework of EPIC.

5.2 All membership applications will be submitted to the Board of Directors (BOD). The BOD will approve the applications within 30 days if the members fulfill the membership requirements. Membership starts on the day the BOD approves the application and ends after one year.

5.3 Withdrawal from membership may be voluntary or may be decreed by the BOD, for failure to meet the requirements or for failure to comply with EPIC policies and guidelines. A membership once revoked cannot be resubmitted until six (6) months from the date of such denial.

5.4 The membership fee is a donation \$100 for families and \$50 for individuals per year. BOD may waive membership fee for individuals or families facing hardship on a case-by-case basis.

5.5 Only members in good standing with EPIC for at least six (6) months are eligible to nominate members to the BOD and vote for electing the nominees to the BOD.

5.6 All eligible members must be current residents of one of the following cities from the state of Texas: Plano, Richardson, Murphy, Wylie, Parker, Allen, Garland, and Sachse.



Amendment 7:

This amendment will replace existing “ARTICLE 8: Responsibilities” of the EPIC Constitution.
Ref: http://www.epicmasjid.net/images/policies/epic_constitution.pdf

ARTICLE 8: RESPONSIBILITIES (Amendment 7)

8.7 Committees and Sub-Committees

- 8.7.1 The BOD may appoint ad-hoc committees comprised of general body members in good standing with EPIC in order to accomplish the goals and objectives of EPIC in accordance with Article 2.
- 8.7.2 The activities of the committees and sub-committees shall remain in compliance with the EPIC Constitution. Should there arise a time when the committee’s activities are found to be in non-compliance, the BOD shall have the right to intervene and rectify the problem.
- 8.7.3 No committee will have the authority to take any action outside the scope of authority delegated to it by the BOD.
- 8.7.4 All committees will be composed of at least five (5) members including a liaison from the BOD.
- 8.7.5 The goals of the committee shall be provided by the BOD member(s) assigned as liaison(s) to the committee. The committee members may suggest changes to the goals, but the BOD shall provide final approval.
- 8.7.6 Each committee must develop its yearly objectives in consultation with BOD liaison(s) and submit quarterly reports to the BOD.
- 8.7.7 If a committee engages in any fundraising activity or has expenses, it must submit a budget to the EPIC BOD. The EPIC BOD must ratify the fundraising activity and the budget.
- 8.7.8 The BoD will open up the committees to the community for willing participants and volunteers. If there are an insufficient number of willing volunteers, the BoD Liaison and/or Committee Lead shall recruit volunteers necessary to achieve the committee’s goals.
- 8.7.9 The Board of Directors will resolve disputes among committees of EPIC and adjudicate all conflicts referred to it.



8.8 Member

- 8.8.1 Individual members of the BOD, General Body, as well as all other non-members attending EPIC will safeguard EPIC's assets and facilities.
- 8.8.2 All members and non-members of EPIC will observe the Islamic Code of Conduct and Ethics in all proceedings and at all times, this includes, during meetings, and programs within EPIC premises and/or offsite EPIC events.

Amendment 12:

This amendment will replace existing "ARTICLE 14: Mediation and Arbitration" of the EPIC Constitution.

Ref: http://www.epicmasjid.net/images/policies/epic_constitution.pdf

ARTICLE 14: MEDIATION AND ARBITRATION (Amendment 12)

- 14.1 Any inter-personal or organizational disputes between individual members or nonmembers of EPIC that happens within EPIC premises and/or at an EPIC event may be resolved by the BOD.
- 14.2 If the BOD fails to resolve the issues, an independent Arbitration Committee will be setup by the BOD.
- 14.3 The Arbitration Committee will consist of two (2) members from the EPIC General Body plus either one (1) or three (3) members from the Dallas-Fort Worth Metroplex area, including but not limited to the resident Imam of EPIC.
- 14.4 The Arbitration Committee may solicit assistance from other National Muslim organizations, if deemed necessary.
- 14.5 The decision(s) of the Arbitration Committee will be final and binding upon all members and non-members of EPIC.
- 14.6 The members of the Board of Directors or the Arbitration Committee will not be individually liable for their collective decisions and actions.
- 14.7 Disputes that cannot be resolved by the BOD nor by the Arbitration Committee, will be referred to the General Body for resolution by calling for a Special General Body meeting, specifically called for the Mediation process.
- 14.8 Any binding resolutions or corrective actions upon the disputing parties must be approved by a two thirds (2/3) majority of the General Body present at the meeting after satisfying the quorum requirements as provided in Article 10.

